



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2016-2017

OCTOBER 2016

SCRUTINY COMMISSION

TIMETABLE

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
6 October 2016	Economic Regeneration Strategy	New Strategy – debate before consideration by Executive	Support strategy for consultation	Nic Thomas	1
6 October 2016	Planning appeals update	Six-monthly update	Monitor performance at appeals	Nic Thomas	4
6 October 2016	Garden waste scheme progress (including fly tipping)	Request of Commission	Monitor take-up of scheme	Caroline Roffey	4
6 October 2016	Carbon management	Consideration prior to Executive decision	Recommendation to Council	Rob Parkinson	1, 4
8 December 2016	Presentation from Together for Tenants				
8 December 2016	Update on credit union	Request of Commission	Monitor success and ensure progress	Edwina Grant	3
8 December 2016	Affordable Housing delivery update	Update on delivery against requirements	Information	Nic Thomas	1, 3
8 December 2016	Housing & Planning Act	Request of Commission	Briefing on regulations of Housing & Planning Act and implications for HBBC	Sharon Stacey	All
8 December 2016	Update on regeneration projects	Request of Commission	Monitor progress	Nic Thomas	1
8 December 2016	Clean neighbourhood enforcement policy and procedures	Comment prior to Council decision	Make recommendation to Council	Caroline Roffey	1, 2, 4
8 December 2016	Update on car parking in Hinckley town centre	Request of Commission to follow up previous discussion	Ensure adequate provision and value for money	Caroline Roffey	1, 4
8 December 2016	Burials (Scrutiny review)	Request of Commission	Ensure future provision	Caroline Roffey	3
8 December 2016	Markets procurement	Review following	Ensure value for money	Simon Jones	1, 4

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
		procurement exercise			
9 February 2017	Corporate Plan	Consider priority setting and inform council decision	Recommendation to Council	Julie Kenny	All
9 February 2017	S106 contributions update	Annual update	Ensure money is being allocated and used	Nic Thomas	2
20 April 2017	Parish & Community Initiative Fund	Annual report	Recommendations to SLB	Caroline Roffey	1, 2, 4

FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
19 September 2016	Revenue & capital outturn, 1 st quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
19 September 2016	Treasury management, 1 st quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
19 September 2016	Performance & risk update, 1 st quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
19 September 2016	Contact centre – call waiting times	Referral from Scrutiny Commission	Make recommendations	Julie Stay	All
21 November 2016	Revenue & capital outturn, 2 nd quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
21 November 2016	Performance & risk update, 2 nd quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
21 November 2016	Aged debts, 2 nd quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
21 November 2016	Business rates retention, 2 nd quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
21 November 2016	Treasury management, 2 nd quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
21 November 2016	Frontline service review – Environmental Health	Programme of performance reviews	Monitor performance	Rob Parkinson	All
30 January 2017	Budget (joint with Scrutiny Commission)	To scrutinise budget proposals prior to Council decision	Ensure value for money	Ashley Wilson	4
30 January 2017	Frontline service review – Housing	Programme of performance reviews	Monitor performance	Sharon Stacey	All
30 January 2017	Industrial units – performance monitoring	Request of F&P	Monitor performance	Malcolm Evans	1, 4
3 April 2017	Revenue & capital outturn, 3 rd quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
3 April 2017	Aged debts, 3 rd quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
3 April 2017	Business rates retention, 3 rd quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
3 April 2017	Treasury management, 3 rd quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
3 April 2017	Performance & risk, 3 rd quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
3 April 2017	Frontline service review – Planning	Programme of performance reviews	Monitor performance	Nic Thomas	All
3 April 2017	Contact centre – call waiting times (six month progress update)	Follow up as result of referral from Scrutiny Commission	Monitor performance	Julie Stay	All
25 May 2017	Frontline service review – refuse & recycling	Programme of performance reviews	Monitor performance	Caroline Roffey	All
24 July 2017					

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
25 September 2017					
6 November 2017					

To programme

Value for money of in-house services

Living / minimum wage

Libraries

Burial services

Key to corporate aims

1 – creating a vibrant place to work and live

2 – empowering communities

3 – supporting individuals

4 – providing value for money and pro-active services